

STATE EMPLOYEES CHARITABLE GIVING CAMPAIGN

ADVISORY COUNCIL MEETING

Wednesday February 15, 2012 3:30PM

555 Fuller

1. Greeting/Call to Order.
2. Review minutes from January 25, 2012 meeting.
3. Review meeting agenda and advisory committee members' schedules for the upcoming meetings.
4. Fiscal Agent Report - Tim - Budget Committee
5. Program Contractor's Report – Beki
6. Chairman's Report – Jack –
7. D of A Liaison's Report – Helen
8. Public Comment – members of the public
9. Other Business/Adjourn

STATE EMPLOYEES' CHARITABLE GIVING CAMPAIGN

ADVISORY COUNCIL MEETING

Wednesday, January 25, 2012, 3:30 p.m.

(Meeting rescheduled from January 18, 2012)

555 Fuller Avenue Conference Room

- 1. Greeting/Call to Order.** Vice Chair Mary Wright called the meeting to order at 3:30 p.m. Members present: Mary Wright, Rob Mayer, Kristen Wrzesinski, Marcia Armstrong, Matt Dale, Dave Paton, Bill Crane, and Gary Owen. Members excused: Jack Lynch and Marie Matthews. Contractors present: Tim McCauley and Beki Brandborg.
- 2. Review Minutes from December 2, 2011, Meeting.** Matt Dale moved to approve the minutes, Beki Brandborg seconded. Minutes approved.
- 3. Review meeting agenda and advisory committee members' schedules for the upcoming meetings.** The next meetings scheduled are February 15, March 21, April 18, and May 16.
- 4. Fiscal Agent's Report.** Letters are ready to send out. Jack will take care of distributing letters. Tim distributed the 2011-2012 Expenditure report through December 2011. After discussion, Matt Dale moved, seconded by Dave Paton, to accept report. The motion passed. Budget committee members are Beki Brandborg, Bill Paton, Tim McCauley, and Jack Lynch. Committee will bring budget recommendation to February meeting.
- 5. Program Contractor's Report.** Beki Brandborg distributed the draft schedule for the 2012 Campaign. Bill Crane of Montana Shares is willing to be in charge of the production of materials. Dave Paton will let committee know how many "hits" on the two videos to determine the usefulness of the videos. Beki would like to have the schedule of winner announcement listed in brochure. Beki Brandborg will summarize the evaluations from the coordinators.

Copies of the chart showing the participation of Departments' participation in the campaign and percentage of givers was distributed. Suggested that departments that have done well in the campaign mentor those departments that have decreased in participation.
- 6. Chairman's Report.** No report.
- 7. D of A Liaison's Report.** No report.
- 8. Public Comment.** There was no public comment.
- 9. New Business/Adjourn.** Marie Matthews will chair the eligibility committee. Matt Dale moved and Bill Crane seconded to adjourn. Meeting adjourned.